



PACE Police Training: Police Applicant Background Investigations

DATES:

March 29, 2027

TIME:

8:00 a.m. – 4:00 p.m.

COST:

\$199

LOCATION:

**WCTC
800 Main Street
Pewaukee WI 53072**

REGISTER ONLINE:

www.wctc.edu/cjtraining

**For more information visit
www.PacePoliceTraining.com**



PACE Background Investigations provide your agency with standardized procedures, interviews, and reports. This approach ensures that every applicant is evaluated consistently, allowing for a fair and thorough assessment of each candidate.

Upon completion of the course, students are given access to the PACE Police Training online document library. This resource includes a variety of customizable forms designed to help organize and streamline the background investigation process.

The use of PACE forms enables agencies to develop complete and standardized documentation for every applicant.

Topics Covered:

- Establishing a standardized process
- Utilizing release forms
- Identifying sources of information
- Applying investigative and interview techniques
- Conducting financial history analyses
- Performing online searches
- Examining social media presence
- Completing necessary reference checks
- Administering applicant interview questionnaires
- Verifying military service
- Confirming college education
- Understanding ADA considerations when hiring police officers
- Producing clear and concise reports

Equipment needed:

- Note taking materials

Detectives Andrew Jicha (Ret) and Dave Feyen from the Waukesha Police Department bring more than 50 years of Law Enforcement experience and knowledge to this training. Both trainers have conducted numerous background investigations for Police Officers, Dispatchers and many non-sworn positions. Detective Feyen's additional experience as a Digital Evidence Forensic Examiner focuses on in-depth online investigative searches.

